



Article published on March 23rd 2012 | [Seo](#)

Nowadays tele caller jobs are available in BPO sectors. In this job you have learn about the conversational procedures and the accents for proper attending the calls. Tele caller has to do calls and attend calls for various companies. Their basic work is to: Give introduction about the company; briefly describe about the product; describe all the price details related to product; discuss all the features of the product and if there is any incentives or any special packages available for the product; brief how to order the product; and close the sale by saying thank you or any other procedure maintained by particular company.

A telecaller in general keeps in close touch with customers by making frequent telephone calls to customers, clients and prospects, reminding them of products, good and services.

This time, "On Time Worker"™ includes Telecallers to the lists of services they offer to companies. Telecaller has something to do with lead generation, appointment settings, surveys, verifications, and Collections. Following "On Time Worker"™s , they will make themselves available for 8hours a day 22 days a month and 176 hours a month. Communication process in this kind of job happens via Skype, Google talk, Email, or phone. An accounts helper will be compensated for \$1500 per month.

Telecallers mainly make their services by using land-lines, cell-phones and the internet to attract and communicate with potential customers. They are in charge primarily to generate leads. Here, leads were drawn from appropriate marketing sources various lists of potentially viable customers. Putting information in a format, list, or report that will help your staff use them effectively, saving time and wasted effort is also part of their responsibilities.

A telecaller is also responsible in scheduling appointments for the employer. He sets up meeting for the employer with those potential clients or customers that will be most valued. In line with this, he makes sure that the timing is right for these meetings, that potential customer or client is in a position to take action with the company. Aside from that, he also maintains his manager's™ calendar, keeping him track and fully prepared for certain appointment. This will avoid the manager from counterproductive meeting that will waste their valuable time.

Assisting the company in securing collections is also part of this job. Here, a telecaller generates collection strategies that are right for the company itself and for clients, ensuring not only effective collections, but pleasant ones. He will use up-to-date methods of payment, both in paper and online: credit card, direct debit, or paper check. This will allow proper monitoring on the flow of accounts payable and accounts received, reflected in monthly profit-loss statements.

One more thing is that a telecaller assists in using surveys when appropriate. A task involving this includes designing effective questionnaires, customizing them into the company's™ specific needs and goals, making sure of getting most useful information as possible. Apart from that, he will also monitor survey, either online or in paper, and then analyze the results in order to provide accurate and useful data, which then use in more effectively building of business.

Article Source:

<http://www.articleside.com/seo-articles/telecaller-by-ontimeworker-com.htm> - [Article Side](#)

[On Time Worker](#) - About Author:

Looking for offshore IT outsourcing services, human resources companies, business process outsourcing solutions and a [outsource in India](#)? Visit at a [OntimeWorker.com](#).

Article Keywords:

IT Outsourcing Services, Outsourcing Services, IT Outsourcing India, Outsourcing Companies

You can find more [free articles](#) on [Article Side](#). Sign up today and share your knowledge to the community! It is completely FREE!