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How to Find a Best Time Cards & Clock Cards? by [Smart Lease](#)

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In any organization employing more than a handful of employees, reliable clocking systems or time and attendance systems are an absolute must. It is very important for an employer to have a proper record of the exact time at which each of his employees comes in for his work and the time he leaves for the day. In many concerns, it is equally important to keep tabs on the number of times each employee exits and re-enters the work place during the course of the working day. In order to do so, all employers today invest in clocking machines and time attendance systems.

Time cards or clock cards are the consumables required for all types of time recording systems. There are different kinds of time cards and clock cards. Some of them simply record the time of each entry and exit, while some have additional columns printed on them, showing jobs performed, over time done cost of jobs done, etc. It goes without saying that the type and design of time clock cards is dependent on the time clock or time recorder installed. You can also have a biometric time clock, attached to a PC with custom built software to present the data in a particular format.

Attendance clocks have built in printers, so that when employees insert their time cards, the exact time of entry or exit is printed on them, which data is required for the purpose of salary payments.

Time recorders should be strategically placed at locations which can be easily visible to a manager or supervisor. That way, the time recorders cannot be misused by employees recording attendance on their colleagues's™ clock cards.

Electronic clock machines make ideal attendance systems and are usually more preferred to the old fashioned clocking machines and time recording systems. The best time and attendance systems are those that provide detailed data to the company management, for the purpose of working out employee costs. Clocking systems and time recorders need to be well maintained, and hence the demand is for qualified and professional manufacturers of time attendance systems.

The types of attendance systems generally available in the market range from simple clocking machines, clocking systems and time recorders to the more sophisticated time attendance systems and time recording systems .

Suppliers of time and attendance systems have to be carefully selected to meet every specific need. The best suppliers can be easily located through their web sites.

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